



Information about application for New Subsidy No. 1 Certification (for guardians of children enrolled in kindergarten)



- If your child is 3 years old or older, the subsidy for early education and childcare fees ("subsidy") for private kindergartens and national kindergartens is paid up to a maximum of 25,700 yen per month.
- To receive the subsidy, you must receive New Subsidy No.1 Certification.
- Kyoto City will reimburse (cashback) the amount after it has been paid to the corresponding kindergartens.
- The subsidy is eligible for the date of application for New Subsidy No.1 Certification onward, so please carefully read the information below and ensure that you complete the application process before starting to use the subsidy.

1. Requirements and eligibility for receiving New Subsidy No. 1 Certification

- Those who registered their residence in Kyoto City at the desired date of the beginning of certification validity.
- The desired start day of certification validity must be the day before the child turns full age of 3 or later. (*1)
- Those who are currently being enrolled or planning to be enrolled in a private or national kindergarten is eligible for New Subsidy No.1 Certification. (*2)

*1 New Subsidy No.1 Certification can be received from the day before the child turns full age of 3.

*2 In Kyoto City, the following kindergartens are not eligible for private school subsidies (not eligible for New Subsidy No. 1 Certification). To receive free early education and childcare service regarding the following kindergartens, you will need Subsidy No. 1 certification instead of New Subsidy No. 1 Certification. For the latest information on kindergartens and the procedures for Subsidy No.1 Certification, please check the Kyoto City website written in No. 5 on back side of this paper.

《新1号認定対象外の幼稚園》（令和7年10月時点）

紫明幼稚園、とうりん幼稚園、寺之内幼稚園、鴨東幼稚園、コドモのイエ幼稚園、下鴨幼稚園、八条幼稚園、本願寺中央幼稚園、龍谷幼稚園、光徳幼稚園、いずみ幼稚園、山科幼稚園、洛東幼稚園、西山幼稚園、桃山幼稚園及び全ての市立幼稚園

（令和8年4月以降は以下の幼稚園も新1号認定対象外となる予定です）

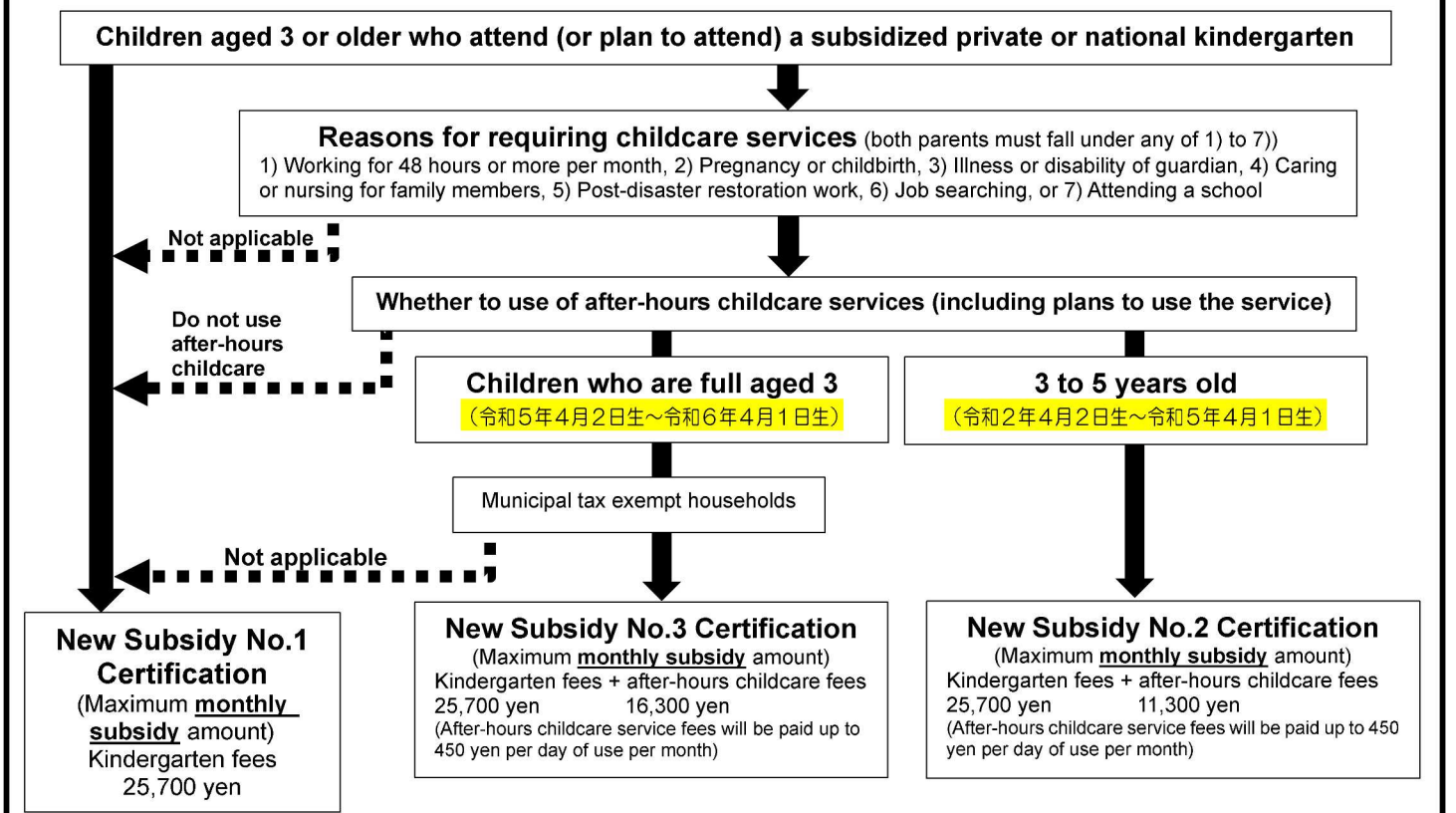
北野幼稚園、聖ドミニコ学院京都幼稚園、洛陽幼稚園、相愛幼稚園、マクリン幼稚園、華頂短期大学附属幼稚園、泉山幼稚園、其枝幼稚園、東山幼稚園、栄光幼稚園、御室幼稚園、嵯峨幼稚園、洛西せいか幼稚園、砂川幼稚園

(For those who also use kindergarten's after-hours childcare service)

If you meet the following requirements and receive New Subsidy No. 2 or 3 Certification, after-hours childcare service fees will be free up to a maximum amount. If you meet the following requirements, please apply for New Subsidy No. 2 or 3 Certification. (As for the application for New Subsidy No. 2 or 3 Certification, please refer to the Kyoto City website written in No. 5 on the back side.)

After-hours childcare service arrangement differs from kindergartens, so please check with the kindergarten that you are using or planning to use.

(Reference) Outline of requirements for each certification (As a requirement, the birthdate for New Subsidy No. 2 and 3 Certifications must be the fiscal year 2025)



*The above subsidy amounts are for private kindergartens that are eligible for the subsidy or national kindergartens. The subsidy varies depending on the kindergarten or services, so please refer to the Kyoto City website on the back side section 5, for the free early education and childcare services by kindergarten.

Please check the back side as well

2. Application Procedures

Please submit the enclosed **“Application for the Subsidy for Early Education and Childcare Fees for Child-rearing”** to the following address:

Certification validity will begin after the application date (the date on which the application documents are received by Kyoto City). **The start date of certification validity cannot be retroactive to before the application date, so please be sure to apply before the start date of use.**

*If you are planning to move to Kyoto City, your certification will be granted after you have completed the procedure for changing your residence registration.

Start month of subsidy	Submission deadline and where to send application
令和8年4月	Submit to the kindergarten you are currently using or plan to use by 令和7年12月1日 If you are unable to meet the deadline above, please send it to the Central Administrative Office or submit it to the Child Nurturing Office of your local ward office or branch office by 令和8年3月31日 (must arrive by this date).
May 2025 onwards	Once your application has been approved, please send it to the Central Administrative Office or submit it to the Child Nurturing Office of your local ward office or branch office by the start date of subsidy.

Where to submit by mail

〒604-8571 京都市中京区寺町通御池上る上本能寺前町488 京都市役所北庁舎6階

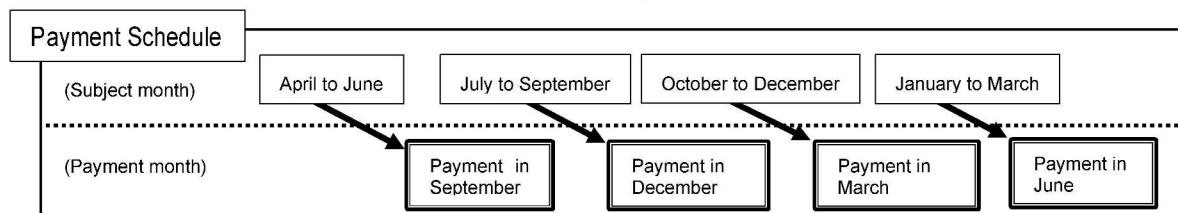
* If sending by mail, please write “Application form for the Certification of the Subsidy for Early Education and Childcare enclosed” on the envelope.

3. Subsidy details and payment method (in the case of New Subsidy No. 1 Certification)

As for kindergarten fees, Kyoto City will reimburse (cashback) up to a maximum of 25,700 yen per month after it has been paid to the corresponding kindergartens.

The payment schedule is as follows (3 months' worth of benefits paid in one lump sum every 3 months).

* This does not include the cost of kindergarten lunch ingredients, transportation fees such as shuttle buses, or uniforms.



4. Cases where procedures are required after submitting your application

In the following cases, amendment procedures are required, so please submit the Amendment Application Form. The complete set of Amendment Application Form is available on the Kyoto City website (see 5 below), at each ward office and branch office's Child Nurturing Office, and at each kindergarten.

1. When changing your home address (move within the same city)
2. When changing your household composition
3. When withdrawing or declining admission to the childcare facility
4. To change your certification category (From New Subsidy No. 1 to New Subsidy No. 2, etc.)
5. To change the bank account for subsidy transferred

* If you move outside the city, **the certification date in Kyoto City will be available until the day before you move.** If you wish to continue using the childcare facility, **you must complete** the procedures for revoking certification from Kyoto City, and **the procedures for free early education and childcare services in the local government area to which you are moving out, by the date of moving.**

5. Contact Information

Kyoto City Free Early Education and Care Central Administration Office ☎075-254-7216

<Kyoto City related website>

Application documents for New Subsidy No. 1, 2, and 3 Certifications and documents required for amendment procedures

Certification required for each facility and details of free early education and childcare services

List of private kindergartens in Kyoto City

Application guide for Subsidy No. 1 Certification (If you are using the new kindergarten system described on the front side, you must apply for Subsidy No. 1 Certification)



Information About the Subsidy for Early Education and Childcare Fees (New Subsidy No.2 & 3)

1. Necessary Procedures

Those living in Kyoto city, who wish to receive the early education and childcare subsidies for the fees of after-hours childcare at kindergartens or Certified Centers for Early Childhood Education and Care (kindergarten section) or of non-accredited childcare (facility use fee), must first apply for and receive an appropriate certification (New Subsidy No.2 or No. 3 Certification) from Kyoto City in advance. To be eligible to receive the New Subsidy No.2 and No.3 Certification, both parents must have a viable reason to require childcare (such as work or needing nursing care themselves). (New Subsidy No. 2 Certification is for households with 3-5 year-olds, and New Subsidy No. 3 Certification is for municipal tax exempt households with 0-2 year-olds.)

Kyoto City will reimburse (cashback) the amount after it has been paid to the corresponding preschools.

About age ... 3 years old: Children who have reached their 3rd birthday are eligible for a 3-year-olds class from the next April.

3 full years old: Children who have reached their 3rd birthday while in a 2-year-olds class.

(1) Kindergartens (Kindergartens under the new system^{*1} / Certified Center for Early Childhood Education and Care (ECEC)) and After-hours Childcare^{*2}

Age	3-5 full years old	3-5 years old	3 full years old
Requirements	None (Those other than those listed on the right)	Fall into the reasons for requiring childcare services	Fall into the reasons for requiring childcare services and municipal tax exempt household
Certification	New Subsidy No. 1 Certification	New Subsidy No. 2 Certification	New Subsidy No. 3 Certification
Childcare fees	The maximum monthly subsidy is 25,700 yen (8,700 yen for kindergartens attached to national universities)		
Payment of after-hours childcare service fees	(Not applicable)	Up to 450 yen to be paid per day of use per month (maximum monthly 11,300 yen)	(Up to 450 yen to be paid per day of use per month) (Monthly maximum 16,300 yen)

If you are not eligible for the New Subsidy No. 2 or 3 Certification, please obtain New Subsidy No. 1 Certification separately for receiving early education and childcare services based on the childcare fees.

(2) After-hours Childcare^{*2} for Kindergartens under the New System^{*1} / ECECs (Kindergarten section)

Age	3-5 full years old	3-5 years old	3 full years old
Requirements	None (Those other than those listed on the right)	Fall into the reasons for requiring childcare services	Fall into the reasons for requiring childcare services and municipal tax exempt household
Certification	Subsidy No. 1 Certification	Subsidy No. 1 and New Subsidy No. 2 Certifications	Subsidy No. 1 and New Subsidy No. 3 Certifications
Childcare fees	Free of charge		
Payment of after-hours childcare service fees	(Not applicable)	Up to 450 yen to be paid per day of use per month (maximum monthly 11,300 yen)	Up to 450 yen to be paid per day of use per month (maximum monthly 16,300 yen)

*1 Those who wish to use kindergartens under the new system or ECECs (kindergarten section) are required to separately apply for New Subsidy No. 1 Certification. For details, please refer to the Kyoto City Official Website in 6 below.

*2 If you use after-hours childcare at municipal kindergartens after obtaining the New Subsidy No. 2 Certification, you will be waived from the payment of the childcare fees up to the subsidy cap, so that there will be no reimbursement

*3 After-hours childcare service varies according to kindergartens. Please contact each kindergarten for the details.

New system kindergartens in Kyoto City (as of August 2024)

Kodomo-no-Ie Kindergarten, Rakuto Kindergarten, Momoyama Kindergarten, Ryukoku Kindergarten, Shimogamo Kindergarten, Honganji Chuo Kindergarten, Izumi Kindergarten, and all municipal kindergartens The following kindergartens will be transferred to the new system kindergarten in April 2025. Shimei Kindergarten, Tourin Kindergarten, Teranouchi Kindergarten, Oto Kindergarten, Yamashina Kindergarten, Hachijo Kindergarten, Kotoku Kindergarten, Nishiyama Kindergarten

(3) Non-accredited Childcare*

Age	3–5 years old	0–2 years old
Requirements	Fall into the reasons for requiring childcare services (There are no income requirements)	Fall into the reasons for requiring childcare services and municipal exempt household
Certification	New Subsidy No. 2 Certification	New Subsidy No.3 Certification
Childcare fees/ Usage fees	Maximum monthly 37,000 yen to be paid	Maximum monthly 42,000 yen to be paid

※ Aside from actual non-accredited childcare institutions (not including business-operated childcare services), the following will also fall under the said category: baby hotels, babysitters, non-accredited on-site childcare services, temporary childcare services, sick childcare services and family support services. These benefits will apply solely to subsidy-eligible facilities (including those outside Kyoto City) that meet the standards set by local government regulations. For a list of subsidy-eligible facilities in Kyoto City, check the Kyoto City Official Website in 6 below.

2. Necessary Documents

- ① Application form for the Certification of (for the Change in) the Subsidy for Early Childhood Education and Childcare Fees
- ② Statement of Reasons for Requiring Childcare
- ③ Supporting documents for the Statement of Reasons for Requiring Childcare*
 - * Check the “Statement of Reasons for Requiring Childcare” (Certificate of employment, certificate of enrollment, copy of maternal and child health handbook, job-seeking notification, etc.)
 - The supporting documents need to be submitted for each guardian.

3. Submission Deadline • Submission Address

Desired starting month	Facility being used (plan to use)	Send to	Deadline
令和 8 年 4 月	Kindergartens/ ECECs	Kindergarten being used (plan to use)	令和 7 年 1 2 月 1 日 (月) ※1
	Facilities other than Kindergartens/ ECECs	Sent to the address below	
令和 8 年 5 月以降	Kindergartens/ ECECs	Send to the address below	By the initial use date (must not arrive later)
	Facilities other than Kindergartens/ ECECs		

[Where to submit] Mail to Kyoto City Free Early education and Care Central Administration Office or submit to the Child Nurturing Office of your local ward office or branch office.

<If you submit your application form by mail>

〒604－8171

3rd flr. Imon Meiji Yasuda Seimei Bldg, 566-1 Oikezagaru Toraya-cho Karasuma-dori, Nakagyo-ku, Kyoto-shi
Kyoto City Free Early Childhood Education and Care Central Administration Office※2

- *1 Should you wish to apply after the deadline has past, please make sure to send your application to the above address on or before **令和 8 年 3 月 3 1 日 (必着)**.
- *2 Please note that if you submit your application by mail, it can only be approved after the date it arrives at the centralized office.
Additionally, please write “利用給付認定申請書在中” (Application form for the Certification of the Subsidy for Early Education and Childcare Fees enclosed) on the envelope.
- *3 The applicant is required to be a citizen of Kyoto City on the day of commencing certification process. For those who plan to move in the city, the certification process will be commenced after submittal of a notification of change of address.

4. Upcoming Schedule (Tentative) (令和8年4月認定開始の場合)

(1) For kindergartens / certified Center for Early Childhood Education and Care (ECEC)

* Kyoto City will, in principle, not offer reimbursements (cash backs) due to the waiving of subsidy cap amount after-hours childcare fees for municipal kindergartens.

※ 園からの実績報告時期により、給付対象月が異なる場合があります。

(対象月)	4～6月分	7～9月分	10～12月分	1～3月分
(園からの実績報告)	7月15日まで	10月15日まで	1月15日まで	4月15日まで
(支払月)	※支給日は未定。	9月支払	12月支払	3月支払
				6月支払

(2) For non-accredited childcare facilities

(対象月)	4～6月分	7～9月分	10～12月分	1～3月分
(保護者からの請求申請)	7月15日まで	10月15日まで	1月15日まで	4月15日まで
(支払月)	※支給日は未定。	9月支払	12月支払	3月支払
				6月支払

5. What to expect after submitting your application

Should there be any changes in your address (moving within the same city), household composition, reasons for needing childcare or bank account for receiving subsidy, or should there be your leaving or changing of kindergartens, after applying for the Certification of the Subsidy for Early Childhood Education and Childcare Fees, please submit necessary documents including a Change Application Form. You may get ahold of the necessary documents at the Kyoto City Official Website (See 6 below). You may also get them at the “Kodomo Hagukumi” rooms of ward offices and branch offices.

In the case of moving to outside the city, the certification will be withdrawn by Kyoto City on the previous day of moving out. Procedures for withdrawal of the certification are therefore necessary. If you wish to continue to use the kindergarten, you are required to go through the procedure at the local government of your new residence.

6. Contact information and related website information

<Contact> Kyoto City Free Early Education and Care Central Administrative Office ☎075-254-7216

<Websites related to free early education and childcare services>

- (1) Application documents for New Subsidy No. 1, 2, and 3 Certifications and Amendment Application Form, etc.

HP (1)



HP (2)



HP (3)



HP (4)



- (2) Certifications required for each facility and details of free early education and childcare services
- (3) List of facilities eligible for free early education and childcare services (including nonaccredited childcare facilities)
- (4) Information of application for Subsidy No. 1 Certification (If you are using the new system kindergarten or the kindergarten portion of a certified Center for Early Childhood Education and Care, you must apply for Subsidy No. 1 Certification)

HP (5)



HP (6)



[Information regarding kindergartens in Kyoto City]

- (5) List of private kindergartens
- (6) List of Kyoto City municipal kindergartens

Application form for the Certification of (for the Change in) the Subsidy for Early Childhood Education and Childcare Fees

To Kyoto City Mayor

Do not use a pencil or an erasable ballpoint pen to fill in the documents.

[Matters agreed upon]

- We may ask public offices to allow us to view necessary documents or to provide us with related materials for the provision of proper educational and daycare services and to confirm the data of applicants and their household members, including their tax status for the screening of the Certification of the Subsidy for Early Childhood Education and Childcare Fees, office work related to the Supplementary Benefit Program, and other educational and daycare services.
- Details entered on your application form, etc. may be provided to the institution and/or its operator when they are deemed necessary as information related to the certification and grant of the Subsidy for Early Childhood Education and Childcare Fees, as well as other educational and childcare services.
- In accordance with the provision of Article 30-11 of the Child Care Support Act (hereinafter referred to as "the Act"), utilization expenses for facilities and other services may be paid to specified child and childcare support providers instead of the certified guardians.
- Due to the high volume of accreditation work during the year's early months, the notification of results may be postponed regardless of the application date should the use of the services begin in April of the new fiscal year as is written per the provisions under Article 30-5, paragraph 5 of the Act.
- The Certification of the Subsidy for Early Childhood Education and Childcare Fees may be canceled if the details written in the application differ from factual reality.
- Those who have used cabinet order-designated institutions (business-operated childcare facilities) stated within the provision under Article 7, Paragraph 10, Item 4-c of the Act, cannot receive this certification.
- Guardians of children who use kindergartens and after-hours childcare pursuant to Article 7, Paragraph 10, item 5 of the Act must entrust facility utilization expense related applications to the providers or directors of the institutions (principals of their kindergartens) that they will use unless the guardians themselves or their institutions make a special request.
- 取得した個人番号は、法に基づく施設等利用給付認定に関する事務に利用すること。

Upon assenting to the "matters agreed upon" above, I hereby apply for the certification related to the Subsidy for Early Childhood Education and Childcare Fees

Date of application

Name of applicant (guardian) ※児童と同居の保護者	Name in English: (Date of birth)
Address	Postal code:
Contact information (Mark ☒ the main contact information)	☐ Home: ☐ Father (cellphone): ☒ Mother (cellphone):

※日中連絡が取れる電話番号を記入してください。

- Financial institution where you wish to have the money transferred (Indicate the account of the applicant's guardian.)

Name of financial institution	Name of headquarters/branch/ office	Branch No.	Account no. (右 詰 め)	Account Holder
Bank	Headquarters		Savings	Name in English:
Credit Union	Branch			
Agricultural Cooperative	Office			

※上記申請者と同一名義の口座を記入してください。

2. Applicant Children

Applicant children	Desired certification starting date (use)	☒ 令和 8 年 4 月 1 日 (4 月入園の場合) ☐ Day before the 3 rd Birthday (If less than 3 years old during admission) ☐ Birth	Year	Month	Day	Relationship with the applicant	Sex	Type of certification
	Name in English							☐ New Subsidy No. 1 ☐ New Subsidy No. 2 ☐ New Subsidy No. 3
	Name							National Individual Number My Number
	(Date of birth)							
	Name in English							☐ New Subsidy No. 1 ☐ New Subsidy No. 2 ☐ New Subsidy No. 3
	Name							National Individual Number My Number
	(Date of birth)							
	Name in English							☐ New Subsidy No. 1 ☐ New Subsidy No. 2 ☐ New Subsidy No. 3
	Name							National Individual Number My Number
	(Date of birth)							

(Please refer to the following certification category to fill in the document.)

Type	Applicable children	Applicable institutions	Others
New Subsidy No.1	Children aged 3 or older	Kindergartens (excluding ones under the new system) and Pre-school Section of the Special Needs Education School, etc.	Those who only use the standard education hours of kindergarten and do not use after-hours childcare services, and those who do not meet the reasons for requiring childcare services (those who are not eligible for New Subsidy No. 2 or 3 Certification)
New Subsidy No.2	Children aged 3 or older (Eligible starting the first April after their third birthday)	In addition to the institutions above, after hours childcare at a kindergarten or a certified Center for Early Childhood Education and Care (ECEC), non-accredited daycare institutions, temporary daycare, and sick childcare, etc.	Both parents must be eligible for the reasons for requiring childcare services. The following documents are required separately: ○ Statement of the reasons for requiring childcare services ○ Attached documents based on the reasons for requiring childcare services (Employment Certificate, Certificate of Enrollment in School, A copy of a Maternal and Child Health Handbook, Etc.)
New Subsidy No.3	Children aged 0-2 (Limited to municipal tax exempt households)		

*A list of eligible non-accredited childcare facilities and facilities/services, such as temporary care, is available on the Kyoto City website, which is listed on the information letter. Please check in advance whether the facility you plan to use is eligible for free early education and childcare services.

3. Facilities currently being used or scheduled to be used

Please fill in the back side

Child's name	Facility Name	Service to be used	Starting month (of use or planned use)
	(Location if it is outside the city)	Kindergarten, After-hours childcare, Non-accredited daycare institution, Others()	Month Year
	(Location if it is outside the city)	Kindergarten, After-hours childcare, Non-accredited daycare institution, Others()	Month Year
	(Location if it is outside the city)	Kindergarten, After-hours childcare, Non-accredited daycare institution, Others()	Month Year

4. Household Members (Excluding the applicant children and including the family members who share the household economy yet live separately.)

Household members (applicable child's guardians, brothers, sisters)	Name in English	Relation-ship with the applicant	Date of Birth	Occupation or school names etc.	National Identification Number (My Number)
	Name				
		Applicant			

5. Household Situation (Fill out the relationship from the point of view of the applicant child)

Single-parent household	☐ Inapplicable ☐ Applicable (Bereavement / Divorce / Unmarried / Others ())	
Are there family members separately and what are their relationships with the applicant?	☐ No ☐ Yes (Father / Mother /Child()/ Other())	
Reasons for living separately	☐ Employment ☐ School ☐ Childbirth ☐ Nursing care ☐ Divorce talks ☐ Others()	
Address(es) of separated family members		
別居 (予定) 期間		
Are you living on welfare?	☐ No ☐ Yes (Month of starting to live on welfare:)	
Is there a person with a disability in your household?	☐ No ☐ Yes (Please also fill in the spaces below)	
Name		
Disability grade, etc.*		

* You may be required to send additional documents to clarify details that the Kyoto city government could not confirm

↓ **[The fields below shall be filled in only by applicants for the Certification for New Subsidy No.2 or No.3 stated in "2. Applicant children"]**

6. Reasons for requiring daycare services (Choose one main reason for respective parents. The Statement of Reasons for needing Childcare Services and attached documents for the reasons of needing day care services.)

Father or other guardian ()	☐ Employment (incl. unofficial job offer) ☐ Illness/disability ☐ Nursing care ☐ Disaster recovery ☐ Job hunting ☐ School ☐ Continued use of the institution during childcare leave ☐ Others ()
Mother or other guardian ()	☐ Employment (incl. unofficial job offer) ☐ Illness/disability ☐ Nursing care ☐ Disaster recovery ☐ Job hunting ☐ School ☐ Continued use of the institution during childcare leave ☐ Others ()

Application form for the Certification of (for the Change in) the Subsidy for Early Childhood Education and Childcare Fees

To Kyoto City Mayor

Entry example

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For New Subsidy No.1

ents.

[Matters agreed upon]

- We may ask public offices to allow us to view necessary documents or to provide us with related materials for the provision of proper educational and daycare services and to confirm the data of applicants and their household members, including their tax status for the screening of the Certification of the Subsidy for Early Childhood Education and Childcare Fees, office work related to the Supplementary Benefit Program, and other educational and daycare services.
- Details entered on your application form, etc. may be provided to the institution and/or its operator when they are deemed necessary as information related to the certification and grant of the Subsidy for Early Childhood Education and Childcare Fees, as well as other educational and childcare services.
- In accordance with the provision of Article 30-11 of the Child Care Support Act (hereinafter referred to as "the Act"), utilization expenses for facilities and other services may be paid to specified child and childcare support providers instead of the certified guardians.
- Due to the high volume of accreditation work during the year's early months, the notification of results may be postponed regardless of the application date should the use of the services begin in April of the new fiscal year as is written per the provisions under Article 30-5, paragraph 5 of the Act.
- The Certification of the Subsidy for Early Childhood Education and Childcare Fees may be canceled if the details written in the application differ from factual reality.
- Those who have used cabinet order-designated institutions (business-operated childcare facilities) stated within the provision under Article 7, Paragraph 10, Item 4-c of the Act, cannot receive this certification.
- Guardians of children who use kindergartens and after-hours childcare pursuant to Article 7, Paragraph 10, item 5 of the Act must entrust facility utilization expense related applications to the providers or directors of the institutions (principals of their kindergartens) that they will use unless the guardians themselves or their institutions make a special request.

Upon receiving this form, I hereby apply for the certification of the Subsidy for Early Childhood Education and Childcare Fees

Date of application

November 12, 2021

Write down your name in English.

Name of applicant (guardian)

京都 太郎

(Date of birth) November 21, 1987

Address

Postal code: 123-4567 XXXX-cho, Nakagyo-ku, Kyoto City

Contact information (Mark ☒ the main contact information)

☐ Home: 123-0000

☐ Father (cellphone): 080-XXXX-0000 ☒ Mother (cellphone): 080-0000-XXXX

日中連絡が取れる連絡先（電話番号）を記入してください。確認事項がある場合等、京都市から連絡することがあります。

Write down the name of your financial institution (Headquarters, Branch, Office)

Number(s) other than the main contact

Justify your account no. to the right.

Name of financial institution	Name of headquarters/branch/office	Branch No.	Account no. (The number should be justified to the right)	Account Holder
Bank	Headquarters			Name in English: Taro Kyoto
Credit Union	Branch			京都 太郎
Agricultural Cooperative	Office		00000000	

2. Applicant Children

Encircle one from each

Indicate the applicant's name

Applicant children	Desired certification starting date (use)	☒ April 1, 2025 (When enrolling in April) ☐ Day before the 3 rd Birthday (If less than 3 years old during admission) ☐ Birth	Relationship with the applicant	Sex	Type of certification
	Name in English	Yuko Kyoto	Eldest daughter	Female	☐ New Subsidy No. 1 ☐ New Subsidy No. 2 ☐ New Subsidy No. 3
	Name	京都 優子			National Individual Number My Number
	(Date of birth)	May 23, 2018			National Individual Number My Number

If entry begins in April, please indicate April 1 on the desired certification starting date, even if the entrance ceremonies or use of the facility starts on April 2 or onwards.

Read the guidelines carefully and check the appropriate category

(Please refer to the following certification category to fill in the document.)

Type	Applicable children	Applicable institutions	Others
New Subsidy No.1	Children aged 3 or older	Kindergartens (excluding ones under the new system) and Pre-school Section of the Special Needs Education School, etc.	Those who only use the standard education hours of kindergarten and do not use after-hours childcare services, and those who do not meet the reasons for requiring childcare services (those who are not eligible for New Subsidy No. 2 or 3 Certification)
New Subsidy No.2	Children aged 3 or older (Eligible starting the first April after their third birthday)	In addition to the institutions above, after hours childcare at a kindergarten or a certified Center for Early Childhood Education and Care (ECEC), non-accredited daycare institutions, temporary daycare, and sick childcare, etc.	Both parents must be eligible for the reasons for requiring childcare services. The following documents are required separately: ○ Statement of the reasons for requiring childcare services ○ Attached documents based on the reasons for requiring childcare services (Employment Certificate, Certificate of Enrollment in School, A copy of a Maternal and Child Health Handbook, Etc.)
New Subsidy No.3	Children aged 0-2 (Limited to municipal tax exempt households)		

*A list of eligible non-accredited childcare facilities and facilities/services, such as temporary care, is available on the Kyoto City website, which is listed on the information letter. Please check in advance whether the facility you plan to use is eligible for free early education and childcare services.

Please fill in the back side

3. Facilities currently being used or scheduled to be used

Child's name	Facility Name	Encircle "Kindergarten"	Starting month (of use or planned use)
京都 優子	XXXX Kindergarten (Location if it is outside the city)	Kindergarten, After-hours childcare, Non-accredited daycare institution, Others()	April 2022
		Kindergarten, After-hours childcare, Non-accredited daycare institution, Others()	Month Year
		Kindergarten, After-hours childcare, Non-accredited daycare institution, Others()	Month Year

Indicate the enrollment year and month

4. Household Members (Excluding the applicant children and including the family members who share the household economy yet live separately.)

Please write your name in English.	Relationship with the applicant	Date of Birth	Occupation or school names etc.	National Identification Number (My Number)
Taro Kyoto 京都 太郎	Applicant	November 21, 1987	Company employee	○ ○ ○ ○ ○ × × ○ ○ ○ ○ ○
Hanako Kyoto 京都 花子	Wife	August 7, 1987	Company employee	○ ○ ○ ○ ○ ○ ○ × ○ ○ ○ ○
Jiro Kyoto 京都 次郎	Eldest Son	March 4, 2010	XXXX Elementary School	○ ○ ○ ○ ○ × ○ ○ ○ ○ ○
Please fill in all the members of the household except the applicant child, including parents, siblings, and relatives living together.				
		Month Day Year		

5. Household Situation (Fill out the relationship from the point of view of the applicant child)

Single-parent household	☒ Inapplicable ☐ Applicable (Bereavement / Divorce / Unmarried / Others)
Are there family members separately and what are their relationships with the applicant?	☐ No ☒ Yes (Father / Mother / Child() / Other())
Reasons for living separately	☒ Employment ☐ School ☐ Childbirth ☐ Nursing care ☐ Divorce talks ☐ Others()
Address(es) of separated family members	123 XXX-cho, XXXXX City, XXXXX Prefecture
Are you living on welfare?	☒ No ☐ Yes (Month of starting to live on welfare, please indicate the month when you started.)
Is there a person with a disability in your household?	☐ No ☒ Yes (Please also fill in the details of the disability.)
Name	京都 次郎
Disability grade, etc.*	Rehabilitation

* You may be required to send additional documents to clarify details when applying for New Subsidy No.2 or No.3 stated in "2. Applicant children"

6. Reasons for requiring daycare services (Choose one main reason for respective parents. The Statement of Reasons for needing Childcare Services and attached documents for the reasons of needing day care services.)

Father or guardian ()	Recovery ☐ Others
Mother or guardian ()	Recovery ☐ Others

Filling this field is not required for New Subsidy No.1 Certification applicants.

※Central Administration Office Entry field	Certification date	Entry date
Remarks	Entry field for Kyoto City Office. Entry by applicant not required.	Entered by

(Form 1)

Application form for the Certification of (for the Change in) the Subsidy for Early Childhood Education and Childcare Fees

07

To Kyoto City Mayor **Entry example** **For New Subsidy No.2 & 3**

[Matters agreed upon]

- We may ask public offices to allow us to view necessary documents or to provide us with related materials for the provision of proper educational and daycare services and to confirm the data of applicants and their household members, including their tax status for the screening of the Certification of the Subsidy for Early Childhood Education and Childcare Fees, office work related to the Supplementary Benefit Program, and other educational and daycare services.
- Details entered on your application form, etc. may be provided to the institution and/or its operator when they are deemed necessary as information related to the certification and grant of the Subsidy for Early Childhood Education and Childcare Fees, as well as other educational and childcare services.
- In accordance with the provision of Article 30-11 of the Child Care Support Act (hereinafter referred to as "the Act"), utilization expenses for facilities and other services may be paid to specified child and childcare support providers instead of the certified guardians.
- Due to the high volume of accreditation work during the year's early months, the notification of results may be postponed regardless of the application date should the use of the services begin in April of the new fiscal year as is written per the provisions under Article 30-5, paragraph 5 of the Act.
- The Certification of the Subsidy for Early Childhood Education and Childcare Fees may be canceled if the details written in the application differ from factual reality.
- Those who have used cabinet order-designated institutions (business-operated childcare facilities) stated within the provision under Article 7, Paragraph 10, Item 4-c of the Act, cannot receive this certification.
- Guardians of children who use kindergartens and after-hours childcare pursuant to Article 7, Paragraph 10, item 5 of the Act must entrust facility utilization expense related applications to the providers or directors of the institutions (principals of their kindergartens) that they will use unless the guardians themselves or their institutions make a special request.

Upon "Application" above, I hereby apply for the certification of the Subsidy for Early Childhood Education and Childcare Fees

Date of application: November 12, 2022

Name of applicant (guardian): Taro Kyoto
 Name in English: Taro Kyoto
 京都 太郎
 (Date of birth) November 21, 1987

Postal code: 123-4567 XXXX-cho, Nakagyo-ku, Kyoto City

Home: 123-0000
☐ Father (cellphone): 080-XXXX-0000 ☒ Mother (cellphone): 080-0000-XXXX

(Mark ☒ the main contact)

Write down the name of your financial institution (Headquarters, Branch, Office)

the money transferred (Indicate the

Justify your account no. to the right.

Branch No.	Account no.	Account Holder
(The number should be justified to the right)		
☐ Credit Union ☐ Agricultural Cooperative	Bank Headquarters Branch Office	Name in English: Taro Kyoto 京都 太郎
000	00000000	

2. Applicant's Certification

Encircle one from each

Indicate the applicant's name

Desired certification starting date (use)	Relationship with the applicant	Sex	Type of certification
☒ April 1, 2023 (when enrolling in April) ☐ Day before the 3 rd Birthday (If less than 3 years old during admission) ☐ Birth			
Yuko Kyoto	Eldest daughter	Female	☐ Kindergarten etc. use (Children aged 3 or older) [New Subsidy No.1] ☒ Daycare service use (Children aged 3 or older) [New Subsidy No.2] *For use of After-hours childcare or a non-accredited daycare ☐ Daycare service use(children aged 0-2) *Limited to municipal tax exempt households
Name: 京都 優子			National Identification Number (My Number)
(Date of birth) May 23, 2018			
Name in English:			☐ Kindergarten etc. use (Children aged 3 or older) [New Subsidy No.2] *For use of After-hours childcare or a non-accredited daycare ☐ Daycare service use(children aged 0-2) *Limited to municipal tax exempt households
Name:			National Identification Number (My Number)
(Date of birth)			

Read the guidelines carefully and check the appropriate category

If entry begins in April, please indicate April 1 on the desired certification starting date, even if the entrance ceremonies or use of the facility starts on April 2 or onwards.

Please write your name in English.		Relationship with the applicant	Date of Birth	Occupation or school names etc.	National Identification Number (My Number)
Household members (applicable child's guardians, brothers, sisters)	↓ Taro Kyoto 京都 太郎	Applicant	November 21, 1987	Company employee	○ ○ ○ ○ ○ × × ○ ○ ○ ○ ○
	Hanako Kyoto 京都 花子	Wife	August 7, 1987	Company employee	○ ○ ○ ○ ○ ○ ○ × ○ ○ ○ ○
	Jiro Kyoto 京都 次郎	Eldest Son	March 4, 2010	XXXX Elementary School	○ ○ ○ ○ ○ × ○ ○ ○ ○ ○ ○
Please fill in all the members of the household except the applicant child, including parents, siblings, and relatives living together.					

5. Household Situation

Single-parent household	☒ Inapplicable ()	For single-parent households, or those with members living separately, please tick the appropriate box and select the reason
Are there family members separately and what are their relationships with the applicant?	☐ No ☒ Yes (Father ☐ Mother ☒ Child () / Other ()	
Reasons for living separately	☒ Employment ☐ School ☐ Childbirth ☐ Nursing care ☐ Divorce talks	Please indicate here if there are any family members living
Address(es) of separated family members	123 XXX-cho, XXXXX City, XXXXX Prefecture	
Are you living on welfare?	☒ No ☐ Yes (Month of starting to live on welfare: MMMM YYYY)	
Is there a person with a disability in your household?	☐ No ☒ Yes (Please also fill in the space:)	Should you currently be living on welfare, please indicate the month when you started.
Name	京都 次郎	
Disability grade, etc.*	Rehabilitation C	If there is a child/household member in the household with a disability, tick "yes" and indicate the name and details of the disability.

* You may be required to send additional documents

↓ **[(The fields below shall be filled in only by applicants for the Certification for New Subsidy No.2 or No.3 stated in "2. Applicant children")]**

6 Reasons for requiring daycare services (Choose one main reason for respective parents. The Statement of Reasons for needing Childcare Services and attached documents for the reasons of needing day care services.)

Father or other guardian ()	☒ Employment (incl. unofficial job offer) ☐ Job hunting ☐ School ☐ Continued use of the institution during childcare leave ☐ Others ()	Please indicate the individual reasons why the mother and/or father of the child require childcare.
Mother or other guardian ()	☒ Employment (incl. unofficial job offer) ☐ Illness/disability ☐ Nursing care ☐ Disaster recovery ☐ Job hunting ☐ School ☐ Continued use of the institution during childcare leave ☐ Others ()	

※Central Administration Office Entry field	Certification date	Confirmation date	Entry date
Remarks	Entry field for Kyoto City Office. Entry by applicant not required.	Confirmed by	Entered by
		/	/